



## AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

### **DNJ Infotech LLC** **Campus Recruitment - 2020 Passing Out Batch**

<b>Company</b>	DNJ Infotech LLC
<b>Batch</b>	2020 Batch
<b>Joining</b>	Immediate
<b>Date of Campus</b>	Will be informed later
<b>Job Title</b>	US IT Recruiter
<b>Eligible Degrees</b>	Any Graduate & Any Post Graduate
<b>Eligibility Criteria</b>	No % Criteria
<b>Location</b>	NCR (Noida and Gurgaon)
<b>Salary Package (CTC)</b>	INR 3.00 to 5.00 LPA
<b>Roles &amp; Responsibilities</b>	<ul style="list-style-type: none"><li>• Responsible for full-cycle recruiting</li><li>• Scheduling interviews, offer, negotiation and close candidates for assigned requirements.</li><li>• Sourcing from Job Portals (Monster, Dice, Career builder, Job diva), Posting jobs on the Job Portals.</li><li>• Responsible to work on Contract, Permanent &amp; C2H (Contract to Hire) positions.</li><li>• Responsible for achieving a good conversion ratio of submissions into interviews and placements.</li><li>• Responsible for Strategy Development process which includes understanding client requirements &amp; mapping the relevant targets.</li><li>• Validation of Resumes for experience and verification of work status</li></ul>
<b>Skills Required</b>	<ul style="list-style-type: none"><li>• Good interpersonal and team coordination skills.</li><li>• Must be proactive &amp; self-driven.</li><li>• Must be a quick thinker.</li><li>• Should have thorough understanding of various terminologies.</li></ul>
<b>How to Apply?</b>	All interested and Eligible students need to apply on the link below latest by <b>4:00 PM, 3<sup>rd</sup> March 2020</b> <a href="#">CLICK HERE</a>

My Best Wishes are with you!

Prof. Dr. Ajay Rana

**Advisor**